

				Resources Required	Scheduled Start Date	Scheduled Finish Date	Task Complete
<b>Conduct Purchase Order Acceptance Review</b>							
		Conduct POAR meeting					
<b>Pre-Tool Transfer</b>							
<b>Physical Equipment/ Space Preparation</b>							
		Review mold drawings and capacity requirements					
		Conduct inventory of required equipment to meet capacity needs					
		Inspect for Equipment Compatibility					
		Review and develop production cell layout					
		Order equipment as required					
		Order transducers if required					
		Order robots if required					
		Order presses and misc. equipment as required					
		Move presses if required					
		Schedule riggers, electricians, etc.					
<b>Business System / Planning System Setup</b>							
		Set up data and parameters					
		BOM setup					
		Inventory Setup					
		Planning Parameter Setup					
		Obtain Customer Forecasted Requirements and PO					
		Obtain Ship-to Addresses					
		Setup as Customer					
		Setup Suppliers as required					
<b>Procure Raw Material</b>							
		Place Purchase Orders					
		Resin's					
		Insert's					
		Packaging Material's					

				Resources Required	Scheduled Start Date	Scheduled Finish Date	Task Complete
<b>Tool Transfer</b>							
	<b>Confirm inventory of tools, fixtures, gages, etc.</b>						
	<b>Arrange for tool and misc. equipment transfer</b>						
		Confirm access to facility					
		Schedule shipper w/ customer					
		Confirm customer personnel observing packaging for shipment					
<b>Ship Tools, Fixtures &amp; raw material</b>							
<b>Tool Receipt</b>							
		Conduct receiving inspection and inventory					
		Notify customer of inventory discrepancies					
<b>Conduct Detailed Tool Inspection/Bench Review</b>							
		Inspect and inventory all tools, fixtures, gages, etc.					
		Notify customer of tool work required to make operational					
		Obtain customer approval					
		Schedule Tool Work Order as needed					
<b>Prepare tool for sampling</b>							
		Install Thermocouples, transducers and Change Date Code					
<b>Tool Sample and Process Development</b>							
		Load work order for tool sampling					
		Confirm schedule					
		Confirm Customer participation					
		Conduct sampling and process development					
<b>Conduct Personnel Training</b>							
		Identify techs and operators requiring training					
		Conduct training					

				Resources Required	Scheduled Start Date	Scheduled Finish Date	Task Complete
<b>PPAP</b>	(Customer Approval Process-PPAP Automotive term)						
	<b>Conduct FAR Inspection and Capability Studies</b>						
	<b>Conduct Gage R&amp;R</b>						
	<b>Review and Certify Appropriate Data</b>						
	<b>Contact customer if tool work required</b>						
		Issue TWO (tool work order)					
		Certify tool work completed					
		Resample (if required)					
		Complete additional FAR (if required)					
	<b>Ship parts and PPAP Package</b>						
		Conduct shipment					
		Confirm customer receipt					
	<b>Confirm Production Ready Status with Customer</b>						
	<b>Conduct Transfer with Production/ Customer Service</b>						